

# **MINTUES OF THE MEETING**

**Minutes of the meeting**

**Date - 10 August**

**Time - 8 :00 pm**

**Important info>>>>**

**\*Tomorrow, we have a meeting with ma'am. She has agreed for 12 a.m., so everyone must be present in this meeting.**

**\*Our orientation was scheduled for 13th August, but instead, there will be a cultural orientation in Audi where all societies represent themselves. Our core team will also be present there, and outside the venue, each society will have its own stall. Two members from our team — Kanishka and Deeksha — have given their names for it.**

**\*It has now been decided that our orientation will be held on the 18th, and the interview will be on the 20th.**

**\*In the meeting, it was decided that each team will have one core member to check everything.**

**\*New batches will be provided soon.**

**\*The creative team has been asked to share their budget.**

**\*Records should be maintained by every team about their members — what they do and what they do not — so it will be very easy to keep track of everything.**

**Minutes of the meeting**

**Date - 12 August**

**Timing- 7:00pm**

**Important info >>>>**

**\*There is a change in tomorrow's cultural orientation schedule. It will not be held in the auditorium as planned. Instead, separate rooms have been given to each society. Our society has been allotted Room 107, where we will give a short 1–2 minute introduction about our society. Core members will be present there.**



**4. The suggested speakers should be approached through their LinkedIn IDs and email IDs, and their details must be filled in the spreadsheet.**

**5. The Editorial Team has been assigned to frame the invitation message for the speakers in Hindi, following a standard format.**

**6. Mock sessions will be conducted every Friday at 9:00 PM.**

### **Minutes of Meeting**

**Date: 24 March 2026**

#### **1. Event Details**

- **Ullas will be organized as a two day event on 9th and 10th April 2026.**
- **Our inter college competition is scheduled for either of the two days, most likely on 10th April.**
- **A Newsroom Debate will be conducted , duration : 2 hours**
- **Refreshment will be given by college**

#### **Duties and Responsibilities:**

- 1. Social media team : social media promotion, event Brochure**
- 2. Editorial Team : Google Form**
- 3. Creative Team : Decoration**
- 4. Pr team : Sponsorship**
- 5. Anshu : make WhatsApp group for participants**

**We will shoot our merch reveal video tomorrow in eca break.**